

Bylaws of the  
Louisiana Ornithological Society's  
**LOUISIANA BIRD RECORDS COMMITTEE**

**I. Name and Affiliation**

A. Name. The official name of this organization shall be the "Louisiana Ornithological Society's Louisiana Bird Records Committee," which may be shortened to the "Louisiana Bird Records Committee" and is hereafter referred to as the "LBRC."

B. Affiliation. This is a Special Standing Committee of the Louisiana Ornithological Society (<http://losbird.org/legalDocs.php>: LOS BYLAWS Article IV, Section 3. (1).

**II. Purpose**

A. Determine the validity of records of rare birds (see section VI. for definition of records treated) to the extent possible from within the boundaries of the state of Louisiana and adjacent ocean. "Adjacent ocean" is herein defined as all ocean waters nearer to Louisiana land than to land of any other state, and within 200 nautical miles of the Louisiana coastline. These waters begin at the mouth of the Sabine River on the west, and the mouth of the East Pearl River on the east.

B. Maintain permanently the original bird records and all committee votes and comments for future use by interested parties.

C. Publish at least minimal data on all records receiving a decision.

D. Provide a means by which sight records of rarities can gain acceptance as valuable scientific data.

E. Contribute to knowledge of the birds of Louisiana.

F. Establish high standards of observation and reporting that will set a positive example for and encourage other field observers.

G. Keep the official Louisiana State Bird List.

**III. Membership**

A. Number and Definitions. The LBRC shall consist of nine people collectively known as Members: 1) nine Members each with one vote, 2) and from these Members two Officers will be elected, one as the Chair, and one as the Secretary.

B. Qualifications. Anyone is eligible to become a Member if, in the estimation of the existing Members, that person has demonstrated the ability to logically and objectively analyze records of rarities, is an active field observer with a competent knowledge of identification of birds, has conscientiously submitted reports to the LBRC of Review List species, and is a member in good standing of the Louisiana Ornithological Society.

C. Members.

(1) *Election and Term of Office.*

(a) Eight Members (one of whom is also the Chair, and not including the Secretary; Chair and Secretary considered Officers, see D. (2)) shall be elected on a staggered basis, each for a term of four years, so that two will be elected each year. Election shall be by vote at the Annual Spring Meeting of the LBRC (nominations are submitted to the Secretary prior to the meeting; proxies shall not be used in this election). Candidates will be nominated to fill a specific vacancy: if multiple candidates are nominated for one vacancy, then the candidate who receives the largest number of votes shall be elected. If necessary, ties shall be decided by an additional ballot(s) listing only those persons tied. Members take office at the close of the Annual Spring Meeting at which they were elected and serve until the close of the fourth Annual Spring Meeting following their election. At the discretion of the other Members, the Members-Elect may be seated (but may not vote) during the remainder of the Annual Spring Meeting at which they were elected.

(b) The Secretary is the ninth Member and will be elected for a term of one year (see D. (1)).

(2) *Nominations of Members.* Nomination for Membership shall be made only by existing Members and only to the Secretary prior to the Annual Spring Meeting. It is the responsibility of the nominating Member to confirm the qualifications of and to obtain approval of willingness to serve from the nominees he/she submits. Each Member may make only one nomination per each vacancy and may not nominate himself/herself. If the total number of nominees is not sufficient to fill the vacant seats, it is the responsibility of the Secretary to nominate the number of persons required. The Secretary will include the list of nominees in the agenda for the Annual Spring Meeting.

(3) *Member Duties:*

(a) Receive and evaluate records circulated by the Secretary; (b) Vote on all records received (see Section VI. F.), using a standard Validation Form format; (c) Submit report forms of all personally observed Review List species within 60 days after the observation; (d) Promote the LBRC and encourage other observers to submit records of Review List species; (e) Make every effort to attend all scheduled meetings of the LBRC.

D. Officers. The Secretary and the Chair have different election and nomination policies, term, and additional duties than other Members, so these two positions are defined as Officers.

(1) *Secretary.*

(a) Election and Term of Office. The Secretary shall be elected for a term of one year. Election shall be by vote of five or more Members (a quorum being formed by the presence of the Secretary, but who may not vote) present in person, not by proxy or ballot, at the Annual Spring Meeting. The candidate receiving the largest number of votes shall be elected. If necessary, a tie shall be decided by an additional ballot(s) listing only those persons tied. The Chair or, in the Chair's absence, a Member shall conduct this election. The Secretary takes office at the close of the Annual Spring Meeting at which the election was held and serves until the close of the next Annual Spring Meeting. The Secretary may serve an unlimited number of terms.

(b) Nominations for Secretary. Nominees for Secretary must meet qualifications outlined in III. B. Nominations for Secretary shall be made only by Members (not including the Secretary) prior to the Annual Spring Meeting. All nominations for Secretary must be received in writing in advance of the Annual Spring Meeting so that the nominee's name may be included on the Meeting agenda. It is the responsibility of the nominating Member to obtain approval of willingness to serve from the nominee he/she submits. Each Member may make only one nomination and may not nominate himself/herself.

(c) Duties of Secretary. (1) Receive and enter reports/records into LBRC Record Roster, circulate, re-circulate (as necessary), and maintain files of all bird records and supporting data submitted to the LBRC. Whenever possible, all records and associated media should be digitized and kept in a cloud-based file and with a back-up copy, because copies fade with age. (2) Vote on bird records (see Section VI. F.). Vote in all elections, except those for Secretary. (3) Procure additional data on records when deemed desirable and possible. (4) Furnish Members with a list of post-third-circulation records to be discussed (Discussion Round). (5) Tabulate results of all votes of the LBRC. (6) Keep the minutes of LBRC meetings. (7) Keep current the Review List, furnish it to anyone upon request, update and publish as necessary in the *LOS Newsletter*, *LOS News*, *other LOS publications*, and the *LOS website*, and with each official *Report of the LBRC*. (8) Furnish Members with necessary information for record review. (9) Furnish Members with the list of nominees for upcoming elections, and meeting agendas, including Annual Spring Meeting agenda. (10) Furnish to anyone, upon request, a pdf of any submitted record with associated data as deemed relevant by the Secretary including published

comments concerning any reviewed record. (11) Furnish free Report Forms (preferably by email pdf) to anyone upon request. (12) Keep current a master copy of these Bylaws.

(2) *Chair.*

(a) Election and Term of Office. Nominees for Chair must be drawn from current and or incoming Members, but cannot include the Secretary. The Chair shall be elected for a term of one year. Election shall be by vote of a quorum present in person, not by proxy or ballot, at the Annual Spring Meeting. The candidate receiving the largest number of votes shall be elected. If necessary, ties shall be decided by an additional ballot(s) listing only those persons tied. The Secretary, or in the Secretary's absence, a Voting Member other than the Chair, shall conduct this election. All Voting Members, including the current Chair and all candidates for Chair, may vote. The Chair takes office at the close of the Annual Spring Meeting at which the Chair was elected and serves until the close of the next Annual Spring Meeting or until a successor is elected. The Chair may serve an unlimited number of terms.

(b) Duties. (1) Call and preside at LBRC meetings. (2) With the approval of the Members, appoint Chairs of subcommittees. (3) Assure that the current Bylaws are properly applied. (4) At the Secretary's request, provide assistance in carrying out the duties of that office. (5) If the Secretary shall be incapacitated, or otherwise become unable to serve, the Chair shall act as Secretary in all respects.

E. Member Removals. The LBRC may remove, for cause, any member who proves to be delinquent or incompetent in their duties, who consistently fails to submit his/her own records of Review List species, or who otherwise performs contrary to the spirit of the LBRC. Removal of a Member requires a majority vote of all other Members. A vote for removal must take place at a meeting of the LBRC; absent Members may vote by written ballot submitted to the Secretary or to an attending member.

F. Vacancies and Special Elections. If the LBRC loses a Member during mid-term (through death, resignation, removal, etc.), a Special Election will be held as soon as possible for the purpose of filling a Member vacancy. A Special Election may be conducted at a meeting or by individual contact (mail, telephone, email, etc.), whichever is most expedient in the opinion of the Secretary. For a vacancy involving the Secretary, the Chair will assume those duties (see D.(2)(b)). For a vacancy involving the Chair, Special Election will elect a Chair by majority vote of other Members. The person elected shall serve the remainder of the term of the person being replaced.

G. Compensation. Neither the Secretary nor any member may receive compensation for their services. The Secretary, or Members assisting with secretarial duties, may be reimbursed by the Secretary-Treasurer of the Louisiana Ornithological Society for incidental expenses reasonably incurred through business of the LBRC. The Secretary or other Members must receive advance approval for expenditures from the Treasurer of the Louisiana Ornithological Society.

#### **IV. Meetings**

A. LBRC Annual Spring Meeting. The LBRC will hold an Annual Spring Meeting each year on the first Saturday after 9 March. If first circulation records are on the agenda, then a quorum of at least seven members must be in attendance. If more than two members are unable to attend, then first circulation records cannot be reviewed and another date, unanimously approved by all current Members, and officially set by the Chair in consultation with the Members, will be chosen for that purpose. If review of records is not on the agenda, then five (5) members shall constitute the quorum required for elections and for transacting such other annual business. The Secretary must give advance notice of the Annual Spring Meeting or a change in date or venue to all Members, along with an agenda and list of nominees for Member elections.

B. Special Meetings. Special Meetings of the LBRC may be called by the Chair, the Secretary, or by agreement of five or more Members. The Chair or Secretary must notify and provide an agenda to each Member prior to a Special meeting.

C. Quorum. Five Members in good standing, present in person, not by proxy, shall constitute a quorum for any Special (non-record-review) LBRC meeting.

## **V. Bylaws**

A. Formation. All Bylaws and other procedures of the LBRC are to be as determined by and only by the LBRC, except that they may not be inconsistent with the Bylaws of the Louisiana Ornithological Society or with rules adopted by the LOS Executive Committee.

B. Review. The Bylaws shall be reviewed regularly, at least once every five years.

C. Changes. These Bylaws may be changed or amended by a majority vote of a quorum at any LBRC meeting. For a general review of the Bylaws, Members will review a draft provided by the Secretary. The draft will highlight proposed changes, and Members can make recommendations to modify or delete those proposed changes. Ultimately, the revisions will be sent to Members for a final review to accept or reject proposed changes. A majority vote to accept the changes will result in the revised Bylaws being adopted.

## **VI. Bird Records**

A. Definitions. For the purposes of the LBRC and these Bylaws, a "record" is considered to be written documentation or a specimen submitted as a report (see VI. C) to the LBRC as proof of the identity of a sighted, heard, collected, banded, tape-recorded, or photographed bird or birds. The "Review List" is that most recent list of species for which records will be accepted for review by the LBRC. A "round" is considered one or more individual records united by the Secretary for the purpose of circulation. Rounds are numbered in increasing order. Within a round, each record is identified by a unique LBRC identification number, and includes date(s), locality, reporting observers, and whether additional material is available (e.g., photographs). Historically, rounds sent via US Mail, and included a "cover sheet" and "routing slip," listing records enclosed and names and addresses of the Secretary and other Members in the order in which the round would circulate. Presently, records are still collated into rounds, but these are numbered as e-Rounds and sent via email. A "circulation" is defined as the progression of a record/as included in a round as it is delivered to each Member for review.

### B. Records Treated.

(1) Only records from the State of Louisiana and adjacent ocean (as defined in Section II. A) will be treated.

(2) Species listed on the LBRC Review List. In general, the review list will consist of species that have been recorded within Louisiana and adjacent ocean an average of two or fewer times per year over the ten year period immediately preceding revision of the review list, or for which there are fewer than 50 total accepted records. Species that exceed either threshold become eligible for removal from the Review List, subject to the discretion of the Committee. By majority vote of a quorum of Members at a meeting, the LBRC may, as it sees fit, add species to or delete species from the Review List. Reports or records of species for which there are no accepted records for Louisiana shall also be considered. See also Addition and Removal of Introduced Species (VI. B. (9)).

(3) The criteria for inclusion on the Review List, and the species included on that list, will be reviewed at least once every five years.

(4) The Secretary will ensure that the Review List is duplicated, made available to those who request it, and publish it with all official Reports of the LBRC.

(5) Records based on specimens, tape recordings, or bandings will be accepted and treated in the same manner as other records.

(6) Any record, whether previously published or not, old or new, may be submitted by a Member or other person, whether or not an observer. Exceptions would include any record that has received a previous LBRC decision (see VI. D).

(7) Records concerning species that are only locally or seasonally rare in Louisiana may be reviewed at the LBRC's discretion.

(8) Subspecies will not be treated unless listed as such on the Review List or relevant to the official State List.

(9) *Introduced Species*. Non-native (exotic) species may be added to or removed from the Review List at the discretion of the LBRC based on periodic assessments of the species' status within or adjacent to Louisiana. In general, if a colonization event (originating either from outside or from within Louisiana) is in progress, then a species will be added to the Review List in order to encourage documentation to track the spread and establishment of the species in Louisiana. A species will not automatically be added to the Review List if represented only by a single and or localized group of individuals. Feral individuals of species already on the State List are not countable (e.g., Canada Goose) if the feral population is not additionally accepted as an *Introduced Species*.

(a) *Addition to the State List*. The LBRC will review records of breeding populations of introduced (non-native/exotic) species not on the State List but only if evidence is submitted that attempts to prove the correct identification of the species and the viability of the population. To be judged as a viable population requires: (1) found only within state borders and with breeding documented in the state for a minimum of ten (10) consecutive years, (2) have numbers of individuals increasing or stabilized after an initial period of increase, and (3) have occupied geographically contiguous suitable habitat to such a degree as to sustain the population, and (4) is anticipated to be unlikely to significantly diminish. A population maintained primarily by recurrent releases, either intentional or accidental, or requiring intense management for survival, shall not be considered viable. (5)

Feral Origin. A non-native species whose population is established and spreading from adjacent or nearby states so that the probability of occurrence in Louisiana is greater from the established and spreading population than from a local captive release. Individuals originating from established and spreading populations are considered pioneers. Further, if individuals originate from an established Introduced and spreading population then the origin is considered Natural versus Origin Questionable (from captivity) or Origin Hypothetical. A record accepted as Feral Origin will add the species to the State List and be designated by FO (Feral Origin). Subsequent addition to the State List as an *Introduced* is contingent on factors outlined for Introduced Species (see VI. B. (9)).

(b) *Removal from the State List*. A species accepted to the State List as an Introduced Species shall be removed if the LBRC determines that the introduced population is decreasing and no longer viable. For these purposes, the criteria for the size of a viable population shall be less stringent than those used for Addition. The LBRC recognizes that populations, whether natural or Introduced may undergo and survive "bottlenecks," at which time a population is briefly small enough that risk of extirpation is substantial. If, however, the LBRC believes that there is sufficient evidence to suggest that a viable population no longer exists and that the continued presence of the species is due primarily to ongoing releases or escapes of captive individuals, then the species will be removed from the State List. If an introduced species is not widespread, but has a restricted state distribution, individuals are "countable" only from within the area with the established population.

C. Submission. Hard copy reports and online submissions should be, but need not be, submitted on the LBRC's Official Report Form. The Official Report Form is created to outline the type of information required for proper documentation of a record. The format of the official Report Form shall be reviewed at regular intervals of at least once every five years and revised when necessary. The Secretary should ensure that LBRC Official Report Forms are readily available at no charge to all that request them. This form will also be available in electronic or printable formats at the LOS website. Observers printing their own copies for later submission are recommended to use high rag content paper for archival purposes. Original reports received will be digitized and the original filed in the LBRC file.

D. Resubmission. A record that has received a final LBRC decision, whether accepted or rejected, and even though published in an official Report of the LBRC, may be resubmitted by the Secretary, a Member, an observer, or any other person, if and only if there becomes available new and substantial documentary or circumstantial evidence that might reverse the decision. The Secretary will ascertain whether recirculation is justified based on evidence submitted. For a record rejected because of questionable origin, such evidence might include the recognition of a natural pattern of occurrence. A record deemed appropriate for resubmission will circulate in the manner of any other record, however it will retain its original number, include all previous votes and comments of the LBRC, include previous publication data, an explanation about why it is being resubmitted, and all new evidence marked as such.

E. Circulation Procedures.

- (1) Initial Receipt by Secretary. Upon receipt of a record, the Secretary will:
  - (a) Assign a unique LBRC number, consisting of the year of record (not the year of receipt) followed by a hyphen and the next available unused number, starting with "01," for each year. If a record is represented by descriptions from more than one person, each description should receive the same LBRC number followed by a capital letter in sequence beginning with "A."
  - (b) Enter each record into LBRC record roster (excel file).
  - (c) Include the record and associated media in a round for circulation.
- (2) To circulate electronically (email).
  - (a) Check the description for completeness and clarity and, if deemed desirable, request additional information from the reporter or other observers. Details thus acquired must be clearly marked as such and kept separate from the original submission; the original submission should not be returned to the reporter except in copy form.
  - (b) Scan originals (if applicable) and retain these in a secure place. Place pdfs in a e-Round folder; create link or note location of record to review (e.g., LBRC Pending Page or eBird list).
  - (c) Assemble records into a round, which includes data for each record organized by record circulation. Provide a weblink to Members to review e-Round.
- (3) Receipt by Member of Rounds Sent by Email. The Member should do the following:
  - (a) Note due date.
  - (b) Open all files and make sure that they can view all record material Listed in the e-Round. Notify the Secretary if there are any problems attempting to access any files.
  - (c) Judge each record's validity, vote, and make comments when appropriate.
  - (d) Email the completed Validation Form/format for the round to the Secretary.
  - (e) Anticipated lengthy absences by a Member, or computer problems, should be reported to the Secretary.
- (4) Recirculation.
  - (a) A record shall be recirculated, together with the votes and comments of every Member from previous circulations, until it has received a decision vote or until three circulations (two re-circulations) have been completed, whichever comes first.
  - (b) If, after the third circulation, the record still has not received a decision vote (see Section VI. F. (10c)), the Secretary will keep it until it can be discussed at an Annual Meeting of the LBRC.
  - (c) Prior to each Annual Meeting, the Secretary should inform Members of any "fourth circulation" records scheduled for discussion.
  - (d) For "fourth circulation" records (see Section VI. F. (10c)), the final decision must be made at the meeting the record is discussed.
  - (e) All decisions are final.
- (5) Records supported by specimens or photographs.

(a) Specimen records. At an Annual Spring Meeting, each Member will independently evaluate the identification of and vote on each specimen. This constitutes the record's first circulation; votes will be tabulated and, if the vote is unanimous, then the identification of the specimen can be discussed among the Members. Members may also request that pertinent specimen identification criteria be discussed prior to the vote. If a unanimous vote is not reached, then an expert opinion should be obtained and information circulated as a written report of the record. This circulation would then represent the record's first circulation.

(b) Records supported by photographic or audio documentation. Unambiguous photographic records (as judged by the Secretary) can be reviewed at an Annual Spring Meeting. Members will independently review the report(s) and photograph(s) at an Annual Meeting and will record their votes on a tabulation sheet provided by the Secretary. This is a secret vote and the Secretary will later tally votes. The record will be accepted only when it receives a unanimous accept vote. If the vote is not unanimous, the record will be circulated by normal procedures beginning with its first circulation.

#### F. Voting.

(1) Validation Form/format. The vote of each Member, together with the Member's comments, if any, must be submitted using official Validation Form format. In addition to Round number, Record Circulation, the official Validation format is: Member Name, Date of Review, Member's decision (see voting categories F.(2), and Comments (optional for first circulation accept vote, but required for any reject and all but first circulation accept votes).

(2) Voting categories.

(a) Identification. Each Member must determine whether the record is correctly identified. For each record, species identification must be evaluated first. If identification is accepted, then the record can then be evaluated with regard to natural origin.

(b) Origin. Each Member must evaluate origin.

(1) *Natural origin*. For the purpose of the LBRC and these Bylaws, "natural origin" will be defined as: a bird is considered to be of natural origin if, and only if, the probability of its arrival as a result of man's assistance (either active or passive) is negligible. Because determination of human assistance for any particular individual or record may not be possible, a designation, "Origin-Hypothetical" can be assigned to those records that are problematical.

(2) *Origin Hypothetical* is defined as: 1) a species with known range and natural history such that it would *not be a good candidate for vagrancy*; 2) a species that is *kept in captivity* (even though no escapees have been reported and the species might be a good candidate for vagrancy based on range or natural history); or 3) there is at least circumstantial evidence suggesting that an occurrence may not be of natural origin, even though the species is a potential candidate for vagrancy. Records designated "Origin-Hypothetical" will be so indicated by an appropriate symbol on the State List (for a first or single state record) or in a LBRC Report. The "Origin-Hypothetical" symbol will be removed from the species name on the State List in the event of a subsequent record where origin is not questioned. *Origin Questionable*. Records will be rejected on origin, if the origin is *known* or *highly suspected* to be man-assisted.

(3) *Feral Origin*. A non-native species whose population is established and spreading from adjacent or nearby states so that the probability of occurrence in Louisiana is greater from the established and spreading population than from a local captive release. Individuals of established and spreading populations are considered pioneers. Further, if individuals originate from an Introduced and spreading population, then the origin is considered Natural versus Origin Questionable (from captivity) or Origin Hypothetical. A record accepted as Feral Origin will add the species to the State List and be designated by FO (Feral Origin). Subsequent addition to the State List as an

*Introduced Species* is contingent on factors outlined for Introduced Species (see VI. B. (9)).

Accept votes:

- a) Accept (Identification and Origin)
- b) Accept Identification, Origin-Hypothetical
- c) Accept Feral Origin

Reject votes:

- c) Reject Identification
- d) Reject Origin (accept identification, natural origin questionable)

(3) Abstentions: Members may not abstain from voting.

(4) Secretary Vote. The Secretary must vote on each record prior to reviewing/collating comments from Members (thus voting prior to seeing other Members' comments).

(5) Comments. On the first circulation an "accept" vote does not require comment; a "reject" or "origin hypothetical" vote must be supported by appropriate comments. See also Section VI. F. (10) (a) regarding tabulation of "accept without comment votes." On second and third circulations, all votes must be supported by comments. Any "Accept Identification-Origin Hypothetical" vote must be accompanied by comments supporting that opinion.

(6) Consultations. *Among Members*: once a record has begun its first circulation, a Member may not discuss a record with another Member prior to both having voted. On any subsequent circulation, pre-vote discussions among Members are acceptable. On any circulation, a Member may, prior to voting, consult with anyone outside the LBRC. *Outside experts*: any Member may solicit written comments from Non-member "experts." The Member or outside expert should forward any written expert comments to the Secretary so that these may be incorporated in subsequent (when necessary) circulations.

(7) Voting Criteria. The criteria used by a Member to accept or reject a record are an individual matter and should not be dictated by these Bylaws. In addition to straightforward assessment of the circumstances of an observation and the accuracy, extent, and credibility of descriptions, evaluation criteria might also include whether similar species are convincingly eliminated, and consideration of observer expertise and reputation.

(8) Change in Membership. Rounds in circulation when there is a change in membership shall automatically be rerouted to and completed by the new Member(s), unless Validation Forms by the departing member for these records have already been submitted to, or received by, the Secretary.

(9) Tabulation. The Secretary tabulates the votes for each round upon its completion.

(10) Decision Vote Criteria.

(a) First Circulation. Following a record's first circulation, a record is considered accepted if it receives nine "Accept Identification and Origin" votes (=9-0). A record is considered rejected if it receives nine reject (identification or origin) votes. The record is also considered rejected if it receives eight reject votes and one "accept without comment vote." Although no supporting comments are associated with an "accept without comment" vote, records receiving two or more "accept without comment" votes will be recirculated. If the record does not receive a unanimous reject vote or receives any "Accept Identification, Origin-Hypothetical" votes, it will be re-circulated.

(b) Second and Third Circulations. Following second or third circulations, a record is considered accepted if it receives no more than one "Reject" vote (=8-1) or no more than one "Accept Identification, Origin-Hypothetical" vote. A record is considered "rejected" if it receives any combination of five or more Reject votes (= 4-5, 3-6, 2-7, 1-8, or 0-9). A record is accepted and designated "Origin Hypothetical" if it receives more than one "Accept Identification, Origin Hypothetical" votes and no more than one reject vote.

(c) Fourth Circulation or Discussion Vote. If after three circulations a record does not receive a decision vote as outlined in (a) or (b) above (e.g., 5-4, 6-3, or 7-2) then it will be decided at an Annual Spring Meeting. At any Spring Meeting, for a Fourth Circulation Record to occur, a minimum of seven members must be in attendance and vote on the record's outcome. The record will be discussed and following the discussion, a vote will be taken. The record is considered accepted if it receives no more than one reject vote. It is considered accepted, and will be designated origin hypothetical, if it receives two or more "accept identification, origin hypothetical" votes and no more than one reject vote. The record is rejected if it receives votes in any other combination.

#### G. Publication.

(1) The decisions of the LBRC shall be published regularly under the authorship of the Secretary (and others if desired), in the form of an official Report of the LBRC, in an official publication of the Louisiana Ornithological Society. A section of this Report shall be devoted to bringing the Louisiana State Bird List and Review List up to date.

(2) The published data for accepted records should include the species name, LBRC number, date(s) of observation, full locality, reporting observers, and initial discoverers or identifiers (if known). Other data may be added at the discretion of the Secretary and Members.

(3) Rejected records should also be published with the above data, except that observers' names should not be included. For the purposes of publication, the term "unaccepted" should be used instead of "rejected."

(4) "Pending records" should not be published.

#### *COMPILED BY THE LBRC, Adopted 19 October 1979:*

James R. Stewart, Chairman  
Robert D. Purrington  
Harland D. Guillory  
J. V. Remsen, Jr.  
Horace H. Jeter  
Buford M. Myers, III  
David B. Crider, Secretary

#### *BYLAWS REVISED BY THE LBRC, 23 SEPTEMBER 1989:*

David P. Muth, Chair  
Steven W. Cardiff  
Alfred E. Smalley  
Donna L. Dittmann, Secretary

#### *Revisions proposed, adopted 31 March 1990:*

B. Mac Myers III, Chair  
Steven W. Cardiff  
Donna L. Dittmann, Secretary  
David P. Muth  
Alfred E. Smalley

#### *Bylaws updated with adopted amendments, 6 June 1991:*

B. Mac Myers III, Chair  
Steven W. Cardiff  
David P. Muth  
Alfred E. Smalley  
Donna L. Dittmann, Secretary

*Bylaws updated with adopted amendments, 29 April 1995:*

David P. Muth, Chair  
Steven W. Cardiff  
Ronald J. Stein  
Joseph P. Kleiman  
Paul E. Conover  
Donna L. Dittmann, Secretary

*Bylaws updated with adopted amendments, 6 September 1997:*

David P. Muth, Chair  
Charlie E. Lyon  
Paul Conover  
Ronald J. Stein  
Joseph P. Kleiman  
Steven W. Cardiff  
Donna L. Dittmann, Secretary

*Bylaws reviewed and updated, adopted 25 September 1999:*

Steven W. Cardiff, Chair  
Paul M. Dickson  
Phillip A. Wallace  
Peter H. Yaukey  
Joseph P. Kleiman  
William R. Fontenot  
Donna L. Dittmann, Secretary

*Bylaws reviewed and proposed amendments revised, adopted 27 October 2001:*

Steven W. Cardiff, Chair  
Paul M. Dickson (proxy)  
Phillip A. Wallace  
Peter H. Yaukey (proxy)  
B. Mac Myers III  
William R. Fontenot  
Donna L. Dittmann, Secretary

*Bylaws reviewed, proposed amendments revised and compiled by email, adopted 14 October 2002:*

Steven W. Cardiff, Chair  
Paul M. Dickson  
Phillip A. Wallace  
Peter H. Yaukey  
B. Mac Myers III  
William R. Fontenot  
Donna L. Dittmann, Secretary

*Bylaws reviewed, proposed amendments revised and compiled by email, adopted, 30 September 2003:*

Steven W. Cardiff, Chair  
Paul M. Dickson  
Phillip A. Wallace  
Peter H. Yaukey  
B. Mac Myers III  
William R. Fontenot  
Donna L. Dittmann, Secretary

*Bylaws reviewed and updated, revised prior to publication at the LOS website, adopted 23 April 2005:*

Steven W. Cardiff, Chair  
Paul E. Conover  
William R. Fontenot  
James L. Ingold  
B. Mac Myers III  
Phillip A. Wallace  
Dave Patton, Second Alternate  
Curt C. Sorrells, First Alternate  
Donna L. Dittmann, Secretary

*Bylaws amended 9 September 2006:*

Steven W. Cardiff, Chair  
Paul E. Conover  
William R. Fontenot  
James L. Ingold  
Curtis C. Sorrells  
Phillip A. Wallace  
Nancy L. Newfield, Second Alternate  
Dave Patton, First Alternate  
Donna L. Dittmann, Secretary

*Bylaws amended 14 March 2009:*

Steven W. Cardiff, Chair  
Paul E. Conover  
James L. Ingold  
Dave Patton  
Curtis C. Sorrells  
Phillip A. Wallace  
Nancy L. Newfield, First Alternate  
B. Mac Myers III, Second Alternate  
Donna L. Dittmann, Secretary

*Bylaws amended 12 March 2011:*

Steven W. Cardiff, Chair  
Paul E. Conover  
James L. Ingold  
Dave Patton  
Curtis C. Sorrells  
Phillip A. Wallace  
Nancy L. Newfield, First Alternate  
B. Mac Myers III, Second Alternate  
Donna L. Dittmann, Secretary

*Bylaws reviewed and proposed amendments revised, adopted 6 September 2022:*

Steven W. Cardiff, Chair  
Paul E. Conover  
John Dillon  
Robert C. Dobbs  
Erik I. Johnson  
Daniel F. Lane  
Larry Raymond  
Casey Wright  
Donna L. Dittmann, Secretary

*Bylaws reviewed and Section VI. B. (2) amended **15 March 2025**, specifically lowering the threshold for retention on the Review List from four or fewer records, to two or fewer records averaged over the ten year period immediately preceding revision, and adding a threshold of 50 total records beyond which removal of the species is at the discretion of the committee.*

Robert C. Dobbs, Chair

Paul E. Conover, Secretary

Christopher G. Brantley

John K. Dillon

Erik I. Johnson

Larry Raymond

Chloe St. Germain-Vermillion

James Smithers

Casey Wright

